

GIFTS & HOSPITALITY ANNUAL REPORT

Reporting Officer: Lloyd White, Head of Democratic Services

SUMMARY

This report provides an annual summary of gifts and hospitality accepted by staff and Members. The report on staff declarations is considered annually by the Council's Corporate Management Team and is submitted to Members as part of the annual monitoring of ethical standards within the Authority.

RECOMMENDATION: That the report be noted.

INFORMATION

OFFICERS

The Council's Golden Rules on gifts and hospitality require Corporate Directors to keep a register of declarations made by staff and for an annual report to be made to Management Team. The summary of declarations by Directorate is set out below:

Administration – Total of 15 declarations

- 11 offers of hospitality and 4 of gifts
- 0 offers in total were declined.
- 3 gifts were donated to the Mayor's charity.
- The majority of gifts were token thank you gifts (confectionary).
- The hospitality offers were either working events or thank you gifts.

Residents Services – Total of 26 declarations

- 17 declarations of gifts and 9 of hospitality.
- 8 gifts were donated to the Mayor's charity.
- 4 offers in total were declined.
- The majority of gifts were thank you, token gifts.
- The majority of hospitality offers were working lunches or industry events.

Adult Social Care Services & Children and Young People's Services – Total of 8 declarations

- 7 declarations of gifts and 1 of hospitality (a professional association dinner).
- 0 offers were shown as declined.
- 3 gifts were donated to the Mayor's charity.
- The majority of gifts were thank you gifts of relatively minor value.

Finance – Total of 5 declarations

- 5 declarations of gifts and 0 of hospitality.
- 0 offers were shown as declined.
- 1 gift was donated to the Mayor's charity.
- The majority of gifts were token thank you gifts (confectionary).

MEMBERS

The Member Code of Conduct requires Members to declare all offers of gifts and hospitality, whether accepted or declined, for registration in a register which is kept available for inspection on line and in hard copy:

In 2013 declarations have been received from:

Councillor Bridges:

28 October 2013 - Mr Islam, Sipson Tandoori, Harmondsworth Road, West Drayton - Dinner - £20

Councillor G.Cooper:

12 December 2013 - Trustee Board, Groundwork Southern - Christmas Lunch - £35 - accepted.

Councillor Corthorne:

20 May 2013 - LAPF Investments Dinner Party - value unknown - declined

22 November 2013 - Hayes and Harlington Older People's Welfare Committee - framed charcoal sketch - accepted.

Councillor Fyfe:

14 May 2013 - Old Vinyl Factory, hospitality - £25

20 November 2013 - Charville Ward SNT Branch - Voucher - £50 - accepted

Councillor Gilham:

28 October 2013 - Mr Islam, Sipson Tandoori, Harmondsworth Road, West Drayton - Dinner - £20

Councillor Lewis:

2 March 2013 - Holland & Holland -1 hour shooting - £25

Councillor D.Mills:

4 February 2013 - Groundwork Trust - gift of a crab apple tree - £100+ - donated to the Willow Tree Guide Centre, Harefield.

Councillor O'Connor:

28 October 2013 - Mr Islam, Sipson Tandoori, Harmondsworth Road, West Drayton - Dinner - £20

Councillor Puddifoot:

16 May 2013 - Jeanne Smith, Hayes & Harlington Older Peoples Welfare - Bottle of Champagne - £25 – retained

16 July 2013 - Guru Nanak School, Hayes - Engraved metal tray - £25 - retained

Councillor Seaman-Digby:

2 March 2013 Holland and Holland - invitation to visit the Holland and Holland Shooting Ground - accepted.